

## **Kansas Criminal Justice Information System (KCJIS) Committee**

**July 13, 2020, 1:30pm – 3:30pm**

**Online Meeting, Microsoft Teams**

**Approved**

### **Committee Members in Attendance:**

Moore, Leslie, KBI, Chair – **Present**

Burns-Wallace, DeAngela, Secretary KS DofA, Co-Chair - **Present**

Grassl, Brandy, APCO –

Sage, Bob, KACP – **Present**

Norris, Amber, KCDAA – **Present**

Douglas Hamilton, KADCCA – **Present**

O'Brien, Kelly, OJA - **Present**

Oehm, Jim, Capt KHP - **Present**

Soldan, Roger, Sheriff, KSA – **Present**

Sass, Harold, DOC - **Present**

Others in Attendance: David Marshall, Dir KCJIS; Don Cathey, KHP; Joe Mandala, KBI; Emily Landis, DOC; Jeanette Allare; Unknown (785-832-5333).

### **KCJIS Committee Call to Order:**

The meeting was called to order by the Chair Leslie Moore.

Quorum Verified.

Guest(s): No Guests

Motion to accept committee minutes from May. Motion to approve the May minutes by Chief Sage, Seconded by Capt Oehm. Motion approved.

### **Business**

#### **Chair Report:**

Leslie Moore - Please submit articles to KBI for the KCJIS Newsletter.

#### **Treasury Report:**

Chief Sage – INK bills paid. Treasury has an ending balance of \$2205.86 as of 13July2020.

## Director Report:

David Marshall (Handout) – Update on activities since May meeting.

## Line Fund Update:

Joe Mandala (Handout) - The KCJIS Line Fund supports the circuits and infrastructure for the Kansas Criminal Justice Information System (KCJIS). Fiscal 2020 average monthly revenue was just above \$55.7K per month, and expenditures averaged \$42.2K per month. With a beginning balance of \$470,237.44, and a current year revenue over expenses of \$205,121.90, which resulted in a year-end balance of \$675,359.34 for Fiscal 2020.

Through the beginning of Fiscal 2020, average revenue per month had been under projections. Projected revenue for the year was just over \$63K per month. In the first six months of the fiscal year, revenue averaged \$60.6K per month. Mid-year we projected that if that trend continued, revenue projections would be off by roughly (\$28.8K) for the year.

In the final six months of the fiscal year, there were significant departures from projections for revenue, partly due to the COVID-19 pandemic. However, revenues per month had dropped significantly from previous year monthly amounts prior to direct pandemic effects on State operations, for unknown reasons. Beginning in December, revenue dropped an average of nearly \$10K/month below projections, which had been based on previous annual revenues. In May, revenue dropped even further likely due to the direct effects of the pandemic (delayed by receipts from April), to around \$35.5K averaged for May and June, which is approximately \$27.5K *per month* below projections.

KBI Designate CJIS Connections under the DHS TSP Program - Telecommunications Service Priority (TSP) is a program that authorizes national security and emergency preparedness (NS/EP) organizations to receive priority treatment for vital voice and data circuits. The TSP program provides service vendors a Federal Communications Commission mandate to prioritize requests by identifying those services critical to NS/EP. A TSP assignment ensures that it will receive priority attention by the service vendor before any non-TSP service. The cost of the designation will cost the state approximately \$100 a month.

## COVID19 Update:

Sec. Burns-Wallace/David Marshall, (Handout) – State level working on remote telework and in a steady state of activity but looking at the future on what the needs of the state will be in the future. Reviewing lessons learned from the previous few months to develop a plan going forward.

Cares Act Funding – Looking at how the KCJIS Committee can get involved with their respective associations and groups and how they can become involved in their respective offices and counties to work thru and develop projects and initiatives you support. Director Marshall has sent out a guidelines document for you to review.

### **Strategic Plan:**

David Marshall (Handout) – Director Marshall proposed the final draft version of the Strategic Plan be discussed, voted on and accepted by the committee. Motion to approve the 2020 KCJIS Strategic Plan by Chief Sage, Seconded by Kelly O'Brien. Motion approved.

### **Sub-Committee Reports:**

Don Cathey, KHP – Policy Subcommittee - Policy Subcommittee is needed due to FBI Policy 5.9 changes that will affect KS policy in the area of incident response. Don Cathey to setup time/agenda/location. Director Marshall to assist with public notices and make sure meeting fits all state public meeting requirements.

### **Project Updates:**

Kelly O'Brien – eCourt - We are looking to Reengage the track 3 courts in the next couple of weeks we will have a go live in November. Once we determine if we can do a November implementation we can fill in the rest of the schedule.

Leslie Moore – ABIS Update – Automated Biometric Identification System – Funding has been approved by the Legislature during the Special Session. RFP is out, and questions are coming back. RFP to close on July 27<sup>th</sup>. Project will take 18-24 months to complete. Current database was developed in 2007 and near end of life.

Leslie Moore - Scrap Metal Database – The Scrap Metal database went live on July 1<sup>st</sup>. As of July 13<sup>th</sup>, there were 42 dealers registered, 5 dealers inputting information and 182 system transactions. Training is available on the database.

### **Committee Member Updates:**

None.

The meeting was adjourned at approximately 2:25 pm.

The next KCJIS Committee meeting will be September 14<sup>th</sup>. Venue (online or in-person TBD).